



FRIENDS OF ST FRANCIS VOLUNTEER CLAIM FORM

In accordance with College Policy, I _____ wish to claim exemption from the Friends of St Francis (Parent Community Group) Levy.

I am the parent/guardian of _____ in Year _____ (Insert Year Level)

I have completed volunteer work in the following capacity (tick at least one area below).

ACTIVITY	DATE	NUMBER OF HOURS
<input type="checkbox"/> Tuckshop Helper		
<input type="checkbox"/> Coach/ Manager of a College Sport Team		
<input type="checkbox"/> Supervisor for College Events (e.g., disco, movie night)		
<input type="checkbox"/> Setting up and packing up for events such as St Francis Festival		
<input type="checkbox"/> Friends of St Francis Working Bee		
<input type="checkbox"/> Other (Give details)		

The following staff member(s) can verify my involvement (Insert staff member(s) name)

Yours sincerely

Volunteer's signature

Date

Fees and Levies Account No. _____ (Please attach a copy of your recent Fee statement)

OFFICE USE

Application Verified by member of College Leadership Team _____
Signature

Adjustments made in Dynamics – Business Manager or Finance Secretary

Dynamics Journal Number _____
Date of Processing