



YEARS 7-12 BOOKLIST ORDERING PROCEDURE

CONTENTS

ORDERING PROCESS.....	1
ORDERING INSTRUCTIONS.....	1

YEARS 7-12 BOOKLIST ORDERING PROCEDURE

ORDERING PROCESS

What you need to know

- **Ordering:** Visit www.myschoolgear.net.au to place your orders for your children's return to school in 2024.
- **Order Deadline:** Ensure your orders are placed before the cut-off date of 8 January 2024.
- **Early Bird Discount:** Take advantage of a 7.5% discount by submitting and paying for your orders online before 9 December 2023.
- **Late Orders:** Orders placed after the due date will be charged a \$10.00 freight fee and may not be delivered within the defined delivery window. Late and unpaid orders will be subject to full-price charges.
- **Delivery Details:** All Back to School Book Packs will be delivered directly to the College in January, prior to the commencement of Term 1.
- **New Enrolments:** Orders for new enrolments are welcomed throughout the year.

ORDERING INSTRUCTIONS

- Tick the 'I am not a Robot' checkbox.
- Click on 'Booklist Order'.
- Enter student details.
- Select St Francis College from the drop-down list.
- Choose the year 2024 and the appropriate year level.
- Click 'Next'.
- Select elective subjects as needed.
- Adjust the order as necessary.
- Click 'Update' to save changes.
- Click 'Next'.
- Enter your details, including the delivery address.

An additional student can be added, simply repeat the process above. When all students have been entered, complete order and make payment.